

## CareerForce - St. Cloud

1542 Northway Drive, Door 2, St. Cloud, MN 56303  
Lot B, Door 2

Phone: 320-308-5320

Careerforce.saintcloud@state.mn.us

Office Hours: Mon-Fri, 8am-4:30pm

Career Lab Hours: Mon-Fri, 8am-4pm



## CAREERFORCE/CAREER SOLUTIONS EMPLOYER SERVICES

### RECRUITING EVENTS

#### Monthly CareerForce Hiring Events: 10-15 Employers

This FREE monthly recruiting opportunity is available to a limited number of employers. This is a great chance to meet candidates and explain the benefits of working for your company. Registration is required.

CareerForce - St. Cloud: 2nd Tues. of the month, 10am-Noon, Contact Kelly Gerads, [kelly.gerads@state.mn.us](mailto:kelly.gerads@state.mn.us)

CareerForce - Monticello: Contact: Tim Zipoy [tzipoy@cmjts.org](mailto:tzipoy@cmjts.org)

#### Large Annual CareerForce Job Fairs

St. Cloud: Contact Kelly Gerads, [kelly.gerads@state.mn.us](mailto:kelly.gerads@state.mn.us)

Monticello: March, Contact Tim Zipoy, [tzipoy@cmjts.org](mailto:tzipoy@cmjts.org)

Little Falls: May, Call 320-232-2000

#### Employer of the Day

St. Cloud: Held next door at SCTCC: Aug-May, 11 am-1 pm, Mon-Thurs, FREE Contact: [Rep\\_EmployerVisit@sctcc.edu](mailto:Rep_EmployerVisit@sctcc.edu)

CareerForce- Little Falls: Call 320-232-2000

CareerForce – Alexandria: Contact Brenda Becker at [brendab@rmcep.com](mailto:brendab@rmcep.com)

#### FREE Promotion of your Onsite Hiring Event or Walk-In Interviews

Submit your onsite job fair request at <https://www.careerforcemn.com/attend-career-fairnetworking-event>. This calendar receives thousands of views monthly.

### RECRUITING RESOURCES

#### CareerForce.MN.gov (online job bank)

[www.CareerForce.MN.gov](http://www.CareerForce.MN.gov) is a FREE resource to connect potential employees with job opportunities. Employers can post job openings and search for new candidates simultaneously. Helpdesk: 651-259-7500

#### CareerForce Employer Profile

Create an employer profile on CareerForce.MN.gov to promote your company, explain the benefits you offer, and why you are an employer of choice. <https://careerforce.mn.gov/employers-list>

#### Workforce Strategy Consultants

They assist in developing long-term strategies to attract and retain your workforce by connecting you to community resources, expanding workforce strategies, and encouraging innovative solutions. Contact Della Ludwig, 320-423-0121, [della.ludwig@state.mn.us](mailto:della.ludwig@state.mn.us)

#### Veterans Employment Representatives

They help you recruit veterans for your business. They share your employment openings with veterans and share incentives for hiring veterans. Contact Mark Mann, [mark.mann@state.mn.us](mailto:mark.mann@state.mn.us)

#### Veteran Employer Guide to Hire Veterans

<https://www.dol.gov/sites/dolgov/files/VETS/files/Employer-Guide-to-Hiring-Veterans-20231101.pdf>

## Disability Employment Services

Get ongoing education and training, assistance with employment-related questions, and help identifying necessary accommodations. <https://www.careerforcemn.com/disability-resources-0>

## Connect with CareerONE Youth

Provide youth work sites, assist with mock interviews, business tours, and career presentations, or assist youth with health care, construction, manufacturing, or childcare tracks. Contact Jacob Kaduk at Career Solutions, [jacob.kaduk@csjobs.org](mailto:jacob.kaduk@csjobs.org) 320-250-5964 <https://careersolutionsjobs.org/job-seekers/youth-programs/careerone/> Provide CareerONE sponsorships to youth: <https://careersolutionsjobs.org/donate/friends-of-career-solutions/>

## Work Opportunity Tax Credit (WOTC)

WOTC is a federal tax credit available to all private sector businesses as an incentive to hire workers in certain groups that consistently experience unemployment. Contact 651-259-7521 [deed.wotc@state.mn.us](mailto:deed.wotc@state.mn.us) <https://mn.gov/deed/business/finding-workers/incentives/wotc.jsp>

## Federal Bonding Program

Fidelity Bonding is a no-cost employee dishonesty insurance that protects employers against employee theft of money or property. Contact 651-539-4121 <https://mn.gov/deed/business/finding-workers/incentives/federal-bonding.jsp>

## Minnesota Employers' Fair Chance Hiring Guide

<https://www.rootandrebond.org/wp-content/uploads/2020/02/Minnesota-Employers-Fair-Chance-Hiring-Guide.pdf>

## Compare Your Wages Online DEED Tool

Access local Labor Market Information for the jobs you offer. Go to: <https://mn.gov/deed/> Click on Data, Data Tools, Career and Education Explorer. Use the data tool. Explore careers by Keyword. Enter a job title. Click on Career Advanced Search. Click Occupation Title. Enter the job title. Click Economic Region or Statewide. Click search. Questions? Contact: [Luke.Greiner@state.mn.us](mailto:Luke.Greiner@state.mn.us)

## CareerForce Locations in Minnesota <https://www.careerforcemn.com/locations>

## Additional Local Recruitment Contacts

Contact Angie for local college/high school/veteran job fair contacts, college employer tabling, contacts for Veterans, Adult Basic Education, Corrections, community Facebook groups, high school database, and local bulletin boards.

[Angie.Dahle@CSJobs.org](mailto:Angie.Dahle@CSJobs.org)

## Employer Recruitment Checklist:

Tips on Job Advertising, Employment Branding, Website Career Pages & Social Recruiting

<https://careersolutionsjobs.org/wp-content/uploads/2021/12/Employer-Recruiting-Checklist.pdf>

## HR NETWORKING

### Career Solutions HR Networking Group

Share best practices, brainstorm solutions to common problems, and collaborate and network with other HR professionals. The first Wednesday of the month, 8:30 am-10 am. Contact Angie Dahle, [Angie.Dahle@CSJobs.org](mailto:Angie.Dahle@CSJobs.org)

<https://careersolutionsjobs.org/employers/human-resources-networking-group>

## LAYOFF ASSISTANCE

### Dislocated Worker Program

This program is for people who have been permanently laid off. This state and federally funded voluntary program assists workers in returning to work with comparable wages and benefits. This includes entry-level to executive-level workers. These resources can be shared with affected workers. <https://careersolutionsjobs.org/job-seekers/adult-programs/dislocated-worker/>

## TRAINING

### Career Solutions: Incumbent Worker Training (IWT) program

Purpose: Grants awarded to businesses to train existing employees. Max. amount: \$10,000 (varies each year)

Employers in Stearns & Benton counties Contact: Angie Dahle, [Angie.Dahle@CSJobs.org](mailto:Angie.Dahle@CSJobs.org)

Website: <https://careersolutionsjobs.org/businesses/training-grants-incentives-and-work-based-learning/incumbent-worker-training/>

## TRAINING GRANTS: DEED / DLI

### MN DEED: Minnesota Job Skills Partnership Training (MJSP)

Purpose: Grants awarded to educational institutions with businesses as partners to train new or existing employees, to promote economic development, educational capacity, and provide economic opportunity.

Max. amount: \$400,000

Contact: Danielle Kressin [Danielle.Kressin@state.mn.us](mailto:Danielle.Kressin@state.mn.us)

Website: <http://mn.gov/deed/mjsp/>

### MN DEED: JOB TRAINING INCENTIVE PROGRAM (JTIP)

Purpose: Grants awarded to businesses to help new or expanding employers, adding at least 3 new jobs to Greater MN to train new workers.

Max. amount: \$200,000

Contact: Danielle Kressin [Danielle.Kressin@state.mn.us](mailto:Danielle.Kressin@state.mn.us)

Website: <https://mn.gov/deed/business/financing-business/training-grant/jtip/>

### MN DEED: Automation Training Incentive Program (ATIP)

Purpose: Grants awarded to small businesses (150 or fewer FT employees in manufacturing/production to train existing workers in new automation equipment & technology).

Max. amount: \$35,000

Contact: Danielle Kressin [Danielle.Kressin@state.mn.us](mailto:Danielle.Kressin@state.mn.us)

Website: <https://mn.gov/deed/business/financing-business/training-grant/atipp/>

### MN DLI: Dual Training Pipeline

Purpose: Grants awarded to businesses in Advanced Manufacturing, Agriculture, Health Care, or IT to train new or existing employees.

Max. amount: \$150,000

Contact: Jacquelynn: [jacquelynn.mol.sletten@state.mn.us](mailto:jacquelynn.mol.sletten@state.mn.us)

Website: <https://www.dli.mn.gov/pipeline>

### MN DLI: Youth Skills Training (YST)

Purpose: Grants awarded to schools with employer partners in advanced manufacturing, agriculture, automotive, healthcare, and IT to train high school students.

Max. amount: \$100,000

Contact: Jo Daggett [jo.daggett@state.mn.us](mailto:jo.daggett@state.mn.us)

Website: <https://www.dli.mn.gov/yst>

### MN DLI: Apprenticeship Minnesota

Purpose: Free services to assist employers with developing, registering, and launching their apprenticeship strategy and program for new or existing workers. MN Apprenticeship does not pay for apprentice wages, but they will provide ongoing support to ensure your apprenticeship program is successful. Industries that benefit are construction, manufacturing, health care, utilities, transportation & IT.

Contact: Email: [dli.apprenticeship@state.mn.us](mailto:dli.apprenticeship@state.mn.us)

Website: <https://www.dli.mn.gov/business/workforce/employers>

What can Career Solutions do to offer support for employers?

- Recruit, screen, and assess candidates for the Registered Apprenticeship program.
- Provide wage subsidies for newly hired apprentices.
- Help ensure apprentices' continued success through case management and support services.