

# CAREER SOLUTIONS WORKFORCE DEVELOPMENT BOARD YOUTH COUNCIL AGENDA

Tuesday, March 10th, 2026 at 3:00 pm

Career Solutions – Guest WiFi: Welcome2CareerSolutions!

Physical Location: CareerForce St. Cloud  
1542 Northway Drive, St. Cloud, MN 56303 – Door #2  
No parking permit required for this event. Please park in Lot B.

Virtual Meeting: Zoom details are listed within your calendar invite or contact Phil Ruegemer (320) 333-2139.

- 1. Introduction/Roll Call** L. Engel
- 2. Approve Agenda** **ACTION:** L. Engel
- 3. Approve Consent Agenda** **ACTION:** L. Engel
  - A. Approve Meeting Minutes of January 13<sup>th</sup>, 2026 (Attachment 3.A)
- 4. Presenter – Kim Randall** *Career Solutions Career Planner (Programs for Young Adults)*
- 5. Discussion Items** T. Stark
  - A. Youth Council Resignation – Greg Boelter (Attachment 5.A)
  - B. Youth Council New Member – Carl Anderson (Attachment 5.B)
  - C. CareerONE Fundraising Event on April 9th, 2026 (Attachment 5.C)
    - Sponsors and Raffle Items
  - D. CareerONE Update June 22<sup>nd</sup> – July 23<sup>rd</sup> (Attachment 5.D)
    - VIP Day July 15<sup>th</sup>, 2026
    - Early Numbers and Funding (Attachment 5.D2)
    - New Manufacturing Track
  - E. Target Circle Community Giving (Attachment 5.E)
  - F. Kids Fighting Hunger Grant Update - Kevin
  - G. Open House and Career Fair March 10<sup>th</sup>, 2026 (Attachment 5.G)
- 6. Information/ Other** L. Engel
  - A. Next Youth Council Meeting –May 12<sup>th</sup>, 2026, at 3:00 pm
  - B. From the Floor
  - C. Upcoming Presentation - TBD
  - D. Announcements /Other
- 7. Adjourn** L. Engel

REASONABLE ACCOMMODATIONS: ALL CAREER SOLUTIONS WORKFORCE DEVELOPMENT BOARD/COMMITTEE MEETINGS ARE ACCESSIBLE TO THE HANDICAPPED. ATTEMPTS WILL BE MADE TO ACCOMMODATE ANY OTHER INDIVIDUAL NEED FOR SPECIAL SERVICES. PLEASE CONTACT ADA/AA COORDINATOR TAMMY STARK AT (320)266-5060 AS EARLY AS POSSIBLE SO NECESSARY ARRANGEMENTS CAN BE MADE. INDIVIDUALS WITH HEARING OR SPEECH DISABILITIES MAY CONTACT US VIA THEIR PREFERRED TELECOMMUNICATIONS RELAY SERVICE. THE WORKFORCE CENTER DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, NATIONAL ORIGIN, GENDER, MARITAL STATUS, STATUS WITH REGARD TO PUBLIC ASSISTANCE, SEXUAL ORIENTATION, DISABILITY, OR AGE.

## CAREER SOLUTIONS YOUTH COUNCIL BOARD MEETING MINUTES

Date January 13, 2026, at 3:00pm  
 Attendance: **Youth Council Members:** \*Cindy Belmont, Mary Swingle, \*Les Engel, Danelle Montury, Sarah Ware, Emily Davis, Melanie Legatt, Ann Matvick, Dave Norling, \*Kevin Warzecha  
**Career Solutions:** \*Tammy Stark, \*Philip Ruegemer, \*Jacob Kaduk, \*Trisha Welle, Angela Schmitz  
 (\* = *In Person*)  
 Absent: Susan Jordahl, Greg Boelter, Ken Huling, Christa Martin, Brandon Schauer  
 Presenter: Danelle Montury (Adult Basic Education District 742)

### Call the Meeting to Order:

- Engel called the Youth Council meeting to order at 3:02pm and the roll call was performed.

### Approval of the Agenda:

#### Youth Council Motion:

**Results:** Approved the agenda.

**Mover:** Davis

**Secunder:** Belmont

**Ayes:** NA

**Nays:** NA

### Approval of the Consent Agenda:

- A. Oct 14<sup>th</sup>, 2025 Meeting Minutes

**Results:** Approved the consent agenda.

**Mover:** Davis

**Secunder:** Montury

**Ayes:** NA

**Nays:** NA

### Presentation – Nancy Dyson, 180 Degrees

Montury presented on what ABE (Adult Basic Education) all does in the Central Minnesota area. She explained that they offer three types of programming: Adult Diploma/GED, ELL (English Language Learner), and Transitions. She continued by explaining the eligibility requirements for their programs. All students need to be older than 17 and not enrolled or required to be enrolled in the K-12 system. They also must either lack a high school credential or function below a 12<sup>th</sup> grade level in any of the basic academic areas. Most of their classrooms for GED/Adult Diploma students have a “study hall” style structure, where students work independently rather than all follow the same course at the same time.

Montury continued her presentation by explaining that the majority of students in ABE in the St. Cloud area are apart of the ELL classes. These classes are focused on reading, writing, speaking, listening, and digital literacy within the English language. There are 6 levels of ELL classes offered at the Waite Park location. Some students, if

## CAREER SOLUTIONS YOUTH COUNCIL BOARD MEETING MINUTES

their ELL level is high enough, can also enroll in GED/Adult Diploma classes. The third type of programming is transitions, where adults can get assistance in the transition to post-secondary education or training related to employment opportunities. ABE in Minnesota is also offering industry specific classes this year that include CDL, paraprofessional training, and PCA training. Montury then answers some council members' questions and provides further details about program numbers and details about certain classes.

### Discussion –

#### A. 2026 Youth Council Chair and Vice-Chair

**Results:** Engel approved as Chair. No vote or nomination on Vice-Chair.

**Mover:** Belmont

**Secunder:** Swingle

**Ayes:** NA

**Nayes:** NA

- The council votes to have Les Engel remain as Youth Council Chair. They do not elect a new vice chair.

#### B. 2026 Youth Council Meeting Calendar (Attachment 5.B)

**Results:** Approved the calendar.

**Mover:** Belmont

**Secunder:** Davis

**Ayes:** NA

**Nayes:** NA

#### C. DEED Youth Programs Statistics (Attachment 5.C)

- Stark shares the numbers that DEED has provided for 2025 that detail the demographics of who is being served by each youth program the state offers.

#### D. Target Circle Community Giving (Attachment 5.D)

- Stark and Ruegemer explain the Target Circle Community Giving program that Friends of Career Solutions is a partner of in 2026. The program allows Target customers to vote for non-profits in the area that Target will donate funds to.

#### E. CareerONE Fundraising Event

- Stark mentions that Career Solutions is in the early stages of planning a fundraising event for CareerONE.

#### F. 2024-2025 Financial Audit Update

- Stark explains to the council that Career Solutions' audit for the past year is complete and that everything was reported to be clean.
  - Davis gives a brief EPIC Student Day Recap where she explains that over 4400 high school students were in attendance for the event. Overall, it was an overwhelming success.

## **CAREER SOLUTIONS YOUTH COUNCIL BOARD MEETING MINUTES**

- Career Solutions has had increasing numbers in their Career Trek and Job Club over the last year. They also hosted an Open House on 1/8/2026 where 24 employers and 115 job seekers were present.

### **Information/Other**

- Stark announces that the next Youth Council meeting will take place on 3/10/2026
- Stark mentions that two different upcoming robotics competitions in the area are looking for volunteers.

### **Adjournment:**

- Engel adjourned the Youth Council meeting at 3:55 pm.
- Thanks for attending our Youth Council meeting!



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**Committee Resignation -Youth Council**

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**From** Boelter, Greg <Greg.Boelter@stearnscountymn.gov>

**Date** Thu 11/20/2025 8:14 AM

**To** Tammy Stark <Tammy.Stark@csjobs.org>

**Cc** Kari Court <Kari.Court@CSJobs.org>; Bales Cramlet, Becky <Becky.BalesCramlet@stearnscountymn.gov>

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello

I am informing you that I am retiring from Stearns County Community Corrections and will be resigning as the Juvenile Justice/Law Enforcement representative on the Youth Council. I would recommend that my work position replacement be considered to serve as the representative on the Youth Council. This person will not be known until January 2026.

It has been an honor and privilege to serve on the youth council for many, many years! It has been exciting to see the creation and ongoing success of the CareerOne Summer programs.

Keep up the GREAT work in our community!

Thank you!

Note: Becky Bales Cramlet-Director, Community Corrections is included in this email for future reference.

**Greg Boelter · Supervisor**

STEARNS COUNTY, MINNESOTA: HUMAN SERVICES

direct: 320-656-6430 • fax: 320-656-6161

PO Box 1107, Saint Cloud, MN 56302

[greg.boelter@stearnscountymn.gov](mailto:greg.boelter@stearnscountymn.gov)

## Application for Nomination to the Career Solutions Workforce Development Board's Youth Council

**Name:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

Street Address/Box Number

City

State

Zip

County

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Youth Organization(s) You Are Active With:** \_\_\_\_\_

**Address:** \_\_\_\_\_

County

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**Please describe your involvement (participant, staff, board member):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### **CATEGORY OF REPRESENTATION:**

The Youth Council must include representatives from the following:

- \_\_\_\_\_ Youth Current or Former Participant
- \_\_\_\_\_ Parent of Eligible Youth
- \_\_\_\_\_ Educator
- \_\_\_\_\_ Employer
- \_\_\_\_\_ Human Service Agency
- \_\_\_\_\_ Special Interest Expertise With Youth
- \_\_\_\_\_ Representing Public Housing Authority
- \_\_\_\_\_ Representing Youth Service Agencies
- \_\_\_\_\_ Juvenile Justice
- \_\_\_\_\_ Foster Parent
- \_\_\_\_\_ Alternative Education
- \_\_\_\_\_ Child Protection Services
- \_\_\_\_\_ United Way

### **Additional Qualifications:**

Please describe your skills, abilities, and experiences that will serve the needs of youth.

\_\_\_\_\_  
\_\_\_\_\_

(Add pages if needed)

### **Signatures:**

The individual being nominated and, if representing a specific organization, the signature of the authorizing representative from that organization, must sign below. Nominees acknowledge and agree that information on this form may be shared with the public.

### **Nominee:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### **Nominating Organization Representative:**

I nominate the above candidate to serve on the Career Solutions Workforce Development Board's Youth Council membership.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency

\_\_\_\_\_  
Title

**Instructions:**

The requested information is necessary to ensure that the Youth Council as part of the larger WorkForce Development Board meets that requirements as set forth in the Workforce Development Act.

Please complete all information.

The “**Categories of Representation**” are areas either required under the law or identified by the Workforce Development Board.

Under “**Additional Qualifications**”, please list any specific skills, abilities and experiences that you bring to assisting young people.

“**Signature/Date**”, please sign and date the application. If you are a representative from a particular organization, please have the authorizing organizational representative, i.e., Director or Board Chair, sign your application.

Thank you for your willingness to be a nominee to the Career Solutions Youth Council.

**Return to:** Tammy Biery, Executive Director  
Career Solutions  
CareerForce St. Cloud  
1542 Northway Drive  
St. Cloud, MN 56303  
[Tammy.biery@csjobs.org](mailto:Tammy.biery@csjobs.org)  
(320) 308-5702



# CareerONE

**EDUCATE, ELEVATE & EMPOWER -  
FUELING CAREERONE**

# Fundraiser Event

**HORS D'OEUVRES, RAFFLE & NETWORKING  
PRESENTATION AT 5:15PM**

**APRIL 9 | THURSDAY  
4:30PM-6:30PM**

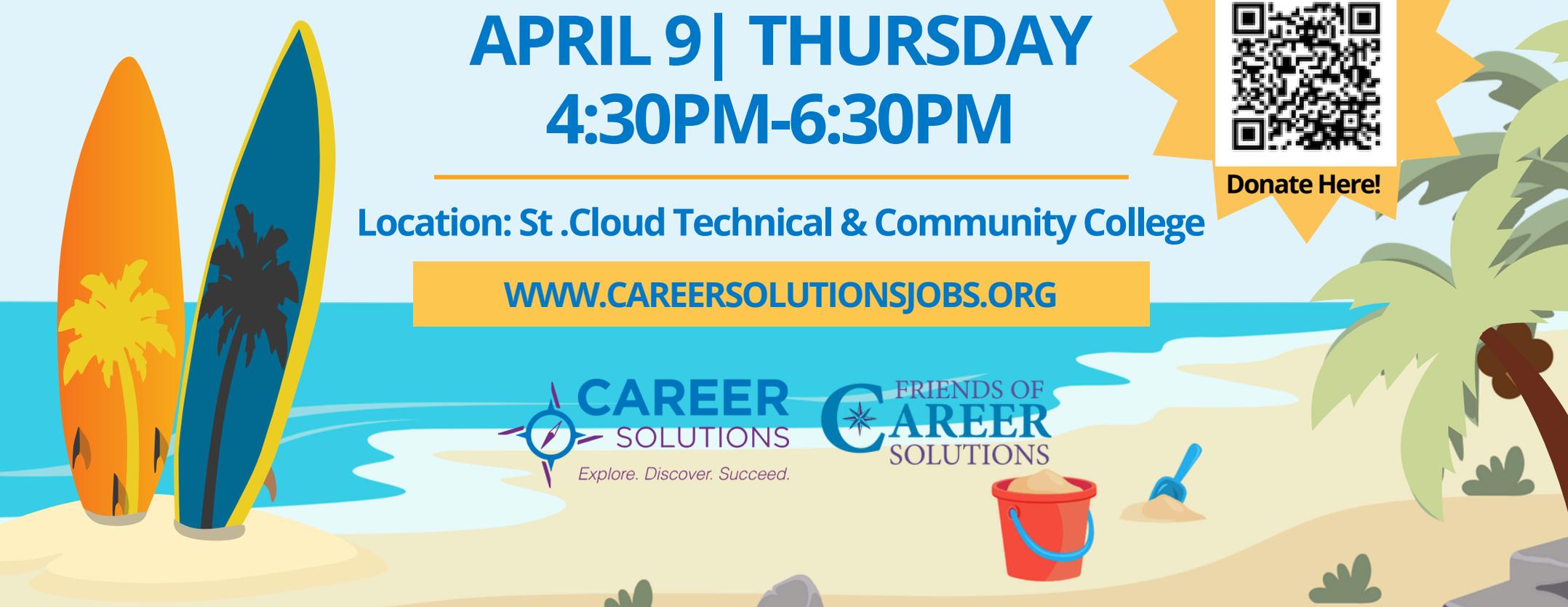
**Location: St .Cloud Technical & Community College**

**[WWW.CAREERSOLUTIONSJOB.SORG](http://WWW.CAREERSOLUTIONSJOB.SORG)**

Can't Attend?



Donate Here!





# ST. CLOUD LOCATION 2026

## You may Qualify...

If you are...

- 14-17 years of age
- Living in the St. Cloud area
- Demonstrate reading and math skills at 5th grade level+
- Able to work safely in a team setting with minimal supervision

Sponsors



320.308.5320

1542 Northway Dr. St. Cloud

Info@csjobs.org

CareerSolutionsJobs.org

Funding is provided by the State of Minnesota pending legislative approval. Career Solutions Does Not Discriminate On The Basis Of Race, Color, Creed, Religion, National Origin, Gender, Marital Status, Status with Regard to Public Assistance, Sexual Orientation, Family Status, Disability Or Age. Career Solutions: 1542 Northway Drive, St. Cloud, MN 56303



# CareerONE Youth Program June-July 2026

## EARN MONEY

### WHILE DEVELOPING THE JOB SKILLS EMPLOYERS ARE

### LOOKING FOR!





## CareerONE is About:

- ✓ Earning while learning
- ✓ Working to help the community
- ✓ Working in a team setting
- ✓ Working towards a career goal
- ✓ Learning the skills employers need



## CareerONE 2026 Dates

June 22 -July 23  
8:00 a.m. - 3:30 p.m.

- Week 1: Monday 6/22 – Thursday 6/25
- Week 2: Monday 6/29 – Thursday 7/2
- Week 3: Monday 7/6 – Thursday 7/9
- Week 4: Monday 7/13 – Thursday 7/16
- Week 5: Monday 7/20– Thursday 7/23

 **320-308-5320**

## Apply Online:

CareerSolutionsJobs.org



## Location:

Held at a local college campus and various worksites nearby

## CareerONE Includes:

- Earn up to a \$1,020 stipend
- Explore careers
- Tour businesses
- Create a resume & master job application
- Earn college credits
- Train in Money Smart/budgeting
- Perform community work projects
- Enjoy Breakfast, lunch & snacks
- Work shirt
- Free transportation

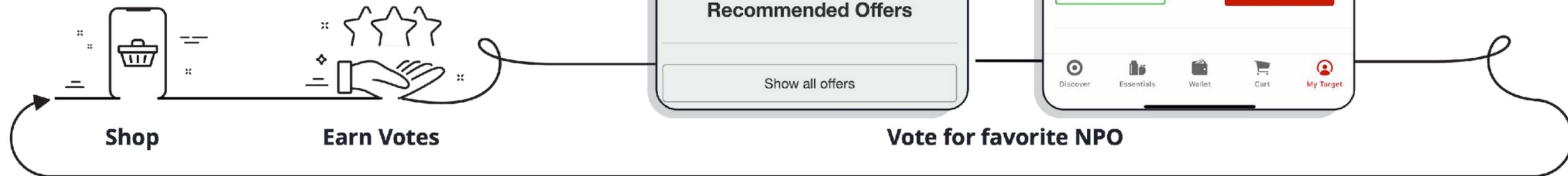
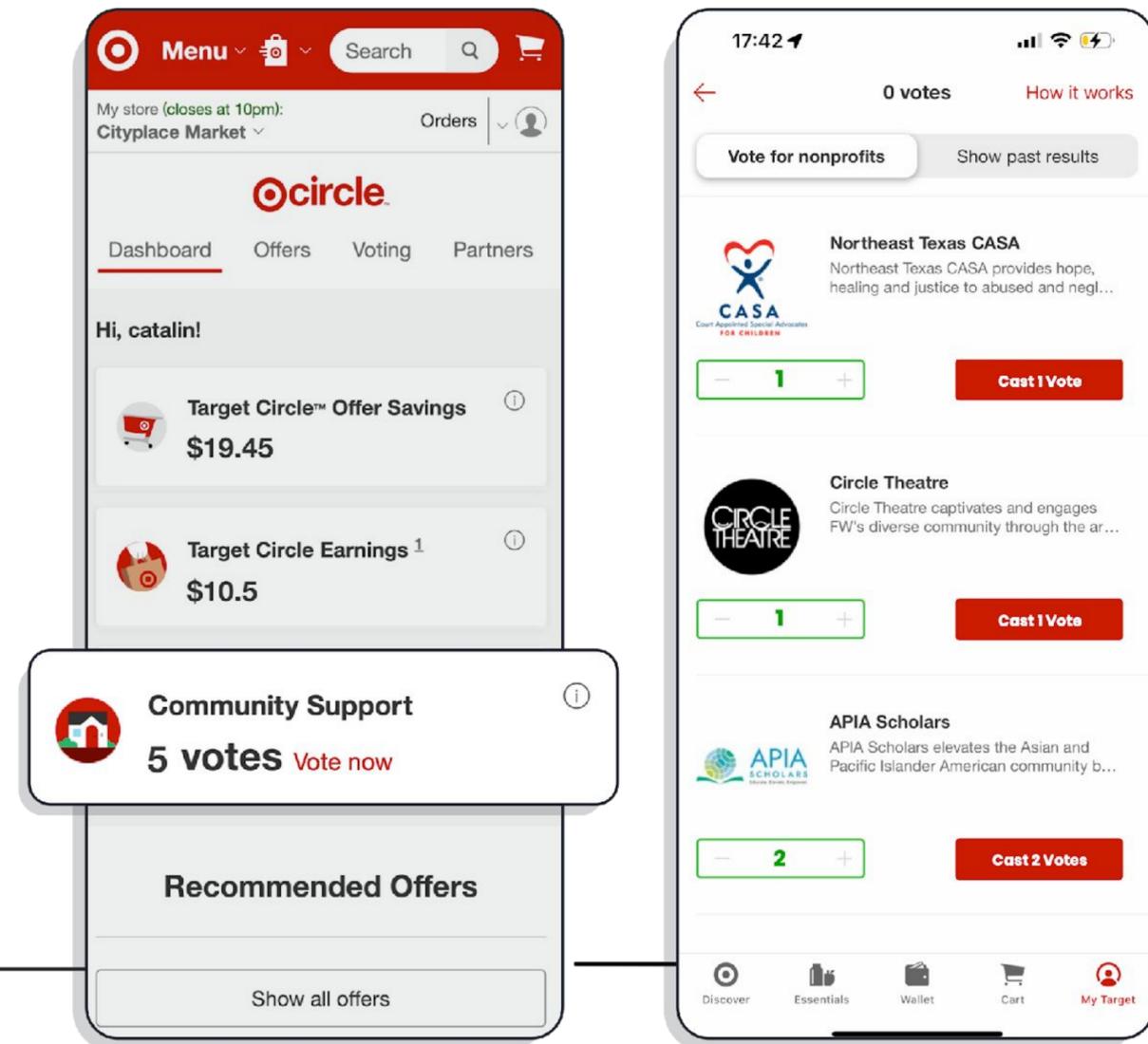
## Choose Your Career Track:

- Healthcare
- Manufacturing Technologies
- Construction & Design Trades
- Law & Public Safety
- Childcare & Teaching
- General CareerONE



## Join free: Sign up at [target.com/circle](https://target.com/circle).

- 1. Earning votes (in-store):** Enter your phone number at the point of sale, scan the Circle barcode in Wallet, or add the receipt online within 7 days.
- 2. Earning votes (online/app):** Shop while signed in to your Target account.
- 3. Casting Votes:** On [target.com/circle](https://target.com/circle) → Community Support or in the app → Circle benefits → Vote for Nonprofits, select a nonprofit, and assign your votes.
- 4. Preferred Store:** Nonprofit options vary by store community; check the Official Marketing Toolkit to see where you're listed.



# Your Lucky Day Job Seekers Open House

**Tuesday, March 10th, 2026**

**10:00 AM - 12:00 PM**

**At CareerForce - St. Cloud**

1542 Northway Drive, St. Cloud  
Lot B, Door 2, 320-308-5320

## **FREE Shenanigans:**

- 10:30 AM Job Club/Networking
- 10 AM-12 PM Job Fair:
  - Visit with Employers!
- Resume Review & Tips
- Interview Coaching
- Learn about FREE Career Training
- LinkedIn Headshot Photos
- Gas, Grocery & Haircut Gift Card Drawings!
- FREE Career Books & other Giveaways!
- Refreshments & light Lunch provided!

