

**CAREER SOLUTIONS WORKFORCE DEVELOPMENT BOARD
YOUTH COUNCIL AGENDA**

Tuesday, November 14, 2023 at 3:00 pm

Career Solutions – Guest WiFi: Welcome2CareerSolutions!

Physical Location: CareerForce St. Cloud
1542 Northway Drive, St. Cloud, MN 56303 – Door #2
No parking permit required for this event. Please park in Lot B.

Virtual Meeting: Zoom details are listed within your calendar invite or contact Karen Schlangen (320) 308-5818.

1. Introduction/Roll Call

L. Engel

2. Approve Agenda

ACTION: L. Engel

3. Approve Consent Agenda

ACTION: L. Engel

- A. Meeting Minutes from 10.10.23 (Attachment 3.A.)
- B. 2024 Board Meeting Calendar - Second Reading (Attachment 3.B.)
- C. Dustin Zablocki, Youth Council Resignation – Consistent Nonattendance
- D. Dylan Lindgren, Youth Council Application - Replacing Dustin Zablocki as Youth Representative (Attachment 3.D.)

4. EPIC Recap - Emily Davis, EPIC Coordinator

E. Davis

5. Discussion – Tammy Biery, Career Solutions

- A. Kent Precision Food Group Survey Results (Handout)
- B. 2022-2023 Financial Audit (Fieldwork scheduled November 28 & 29)
- C. Grant Update
- D. Upcoming Events – (Handouts)

6. Information/ Other

L. Engel

- A. Next Youth Council Meeting – January 9, 2024 @ 3:00 pm
- B. From the Floor
- C. Upcoming Presentation – TBD
- D. Announcements
- E. Other

7. Adjourn

L. Engel

REASONABLE ACCOMMODATIONS: ALL CAREER SOLUTIONS WORKFORCE DEVELOPMENT BOARD/COMMITTEE MEETINGS ARE ACCESSIBLE TO THE HANDICAPPED. ATTEMPTS WILL BE MADE TO ACCOMMODATE ANY OTHER INDIVIDUAL NEED FOR SPECIAL SERVICES. PLEASE CONTACT ADA/AA COORDINATOR TAMMY BIERY AT (320)308-5702 AS EARLY AS POSSIBLE SO NECESSARY ARRANGEMENTS CAN BE MADE. INDIVIDUALS WITH HEARING OR SPEECH DISABILITIES MAY CONTACT US VIA THEIR PREFERRED TELECOMMUNICATIONS RELAY SERVICE. THE WORKFORCE CENTER DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, NATIONAL ORIGIN, GENDER, MARITAL STATUS, STATUS WITH REGARD TO PUBLIC ASSISTANCE, SEXUAL ORIENTATION, DISABILITY, OR AGE.

**CAREER SOLUTIONS WORKFORCE DEVELOPMENT BOARD
YOUTH COUNCIL MINUTES**

Location: CareerForce – St. Cloud, 1542 Northway Drive, St. Cloud, MN 56303/Conference Room # 1-482

Date: Tuesday, October 10, at 3:00 pm meeting held in person and via Zoom.

Attendance: Anna-Maija Lee, Gail Cruikshank, Greg Boelter, Dave Norling, Ann Matvick, Melanie Leggat, Ken Huling, Brandon Schauer, Karl Nohner, via Zoom. Les Engel and Caroline Nerhus in person.

Career Solutions: Tammy Biery, Jacob Kaduk, Kari Court, Trisha Welle, Angela Schmitz, and Nour Mohamud in person

Members Absent: Dustin Zablocki, Cindy Bellmont, Susan Jordahl and Mary Swingle

Guests: Emily Davis & Kelti Lorence, EPIC Coordinators

Agenda Item	Summary	Action
Introductions/Roll Call	<ul style="list-style-type: none"> L. Engel called the meeting to order at 3:00 pm. 	
Approve Modified Agenda	<ul style="list-style-type: none"> Added Youth Performance Measures under 5C 	<u>Motion:</u> Gail C. made the motion to approve the agenda. <u>Seconded by:</u> Caroline N. Motion carried.
Approve Consent Agenda	<ul style="list-style-type: none"> Minutes of 10.10.23 	<u>Motion:</u> Greg B. made the motion to approve the consent agenda. <u>Seconded by:</u> Gail C. Motion carried.
Presentation	<p>Emily Davis & Kelti Lorence – EPIC Coordinators</p> <ul style="list-style-type: none"> Central MN Community Collaborative effort that provides accessible, engaging, hands-on experiences, empowering people to discover and navigate career pathways. Emily was hired in September 2023 as the EPIC Coordinator. There is a large Board of Directors. EPIC’s first planning meeting was held in March of 2018 and has grown over the years. 	

Agenda Item	Summary	Action
Discussion	<ul style="list-style-type: none"> ▪ EPIC Day is October 27, 2023, at SCTCC and we expect 4,700 students, 31 school districts, 150 employers, hands on activities and 50+ volunteers. ▪ EPIC VIP Day is the morning of the event with a welcome presentation, tour the event, and a Q&A after the tour. ▪ EPIC for Influencers will be held April 16, 2024, at SCSU Fieldhouse for students and adults to meet and talk directly with business professionals. The takeaway is to better understand careers and steps to achieve them. ▪ EPIC Connect – Online tool for educators, businesses & students. It allows students to connect with businesses for job shadowing, internships, mentorships, and site tours. It allows educators to connect with businesses for hands-on learning support, donate supplies, classroom presentations, and guests can teach a lesson. No cost to belong to this. ▪ ExPerlenCe Kits - include 14 different kids across 6 different clusters, all kits include a hands-on experience for the user, all kits include a binder relating the activity back to a specific career, they are available to be checked out at the Great River Regional Library. ▪ Exploring Posts – 10 local posts, hands on career exploration, Ages 14-20, partners local businesses with their future workforce. <p>Tammy Biery, Executive Director, Career Solutions</p> <ul style="list-style-type: none"> ▪ 2024 Board Meeting Calendar – 2nd Reading (Attachment 5.A) ▪ Fall Open House – October 12, 2023 – 10:30-5:00 this week. ▪ Youth Performance Measures PY22– We exceeded our goal in all categories with our youth performance measures. 	
Information/Other	<p>From the Floor: Jacob introduced Career Solutions staff, Nour Mohamed and Angela Schmitz to our members.</p> <p>Next Youth Council Meeting: November 14, 2023, at 3:00 pm at CareerForce, it can be in-person or via zoom.</p> <p>Announcements: N/A</p> <p>Upcoming Presenters: TBD</p>	

Agenda Item	Summary	Action
Adjourn:	<ul style="list-style-type: none">▪ L. Engel adjourned the meeting at 3:30 pm.	

2024 CALENDAR

MEETING SCHEDULE FOR CAREER SOLUTIONS JOINT POWERS BOARD (JPB), LOCAL WORKFORCE DEVELOPMENT BOARD (LWDB), COUNCIL/COMMITTEE MEETINGS & MEMORANDUM OF UNDERSTANDING (MOU)

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Joint Powers Board/Local Workforce Development Board/Executive Committee 2 nd Thursday at 3:00pm Location: CareerForce St. Cloud 1542 Northway Drive, Conf. Rm 1-482 <i>(unless otherwise noted)</i>	JPB/ Exec. Comm. 11	JPB/ LWDB Annual Meeting 8	JPB/ Exec. Comm. 14	JPB/ LWDB 11	JPB/ Exec. Comm. 9	JPB/ LWDB 13	JPB/ Exec. Comm. 11	JPB/ LWDB 15 <i>3rd Thur.</i>	JPB/ Exec. Comm. 19 <i>3rd Thur.</i>	JPB/ LWDB 10	JPB/ LWDB 14	JPB/ Exec. Comm. 12
Youth Council 2 nd Tuesday at 3:00pm Location: CareerForce St. Cloud 1542 Northway Drive, Conf. Rm 1-482 <i>(unless otherwise noted)</i>	9	13	12	9	14		Career ONE Awards <i>(Date TBD)</i>		10	8	12	
Program Committee 2 nd Monday at 3:30pm Location: CareerForce St. Cloud 1542 Northway Drive, Conf. Rm 1-482 <i>(unless otherwise noted)</i>	8	12	11	8	13	10		12	9	14	18 <i>3rd Mon.</i>	
Memorandum of Understanding (MOU) 3 rd Thursday at 11am – Quarterly basis. Location: CareerForce St. Cloud 1542 Northway Drive, Conf. Rm 1-482 <i>(unless otherwise noted)</i>	18			18			18			17		

Application for Nomination to the Career Solutions Youth Council

Name: Dylan Lindgren Title: Career Lab Specialist

Home Address: _____
Street Address/Box Number City State Zip Code County

Employers Name: Career Solutions

Employers Address: 1542 Northway Drive St. Cloud MN 56303 Stearns
Street Address/Box Number City State Zip Code County

Work Phone #: (320) 308-5320 Fax #: _____

Cell Phone #: _____ E-Mail: W.E.Dylan.Lindgren@csjobs.org

Youth Organization(s) You Are Active With: Career Solutions

Please describe your involvement (participant, staff, board member): Participant in
youth services.

CATEGORY OF REPRESENTATION:

The Youth Council must include representatives from the following:

- ☒ Youth Current or Former Participant
- ☐ Parent of Eligible Youth
- ☐ Educator
- ☐ Employer
- ☐ Human Service Agency
- ☐ Special Interest Expertise With Youth
- ☐ Representing Public Housing Authority
- ☐ Representing Youth Service Agencies
- ☐ Juvenile Justice
- ☐ Foster Parent
- ☐ Alternative Education
- ☐ Child Protection Services
- ☐ United Way

Additional Qualifications:

Please describe your skills, abilities, and experiences that will serve the needs of youth.

Good with people

(Add pages if needed)

Signatures:

The individual being nominated and, if representing a specific organization, the signature of the authorizing representative from that organization, must sign below. Nominees acknowledge and agree that information on this form may be shared with the public.

Nominee:

Dylan Lindgren
Signature

11/8/23
Date

Nominating Organization Representative:

I nominate the above candidate to serve on the Stearns-Benton Workforce Development Board's Youth Council membership.

Signature

Date

Agency

Title