

# CAREER SOLUTIONS WORKFORCE DEVELOPMENT BOARD PROGRAM COMMITTEE MEETING AGENDA

Monday, February 10, 2020 at 3:30pm  
Career Solutions-Guest WiFi: Welcome2CareerSolutions!

Location: CareerForce St. Cloud  
1542 Northway Drive, St. Cloud, MN 56303 – Door #2  
Please park in Lot B (no permit needed at this time).

*Additions to the agenda are highlighted in yellow.*

1. **Call the Meeting to Order/Introductions** J. Magelssen
2. **Approve Agenda** ACTION: J. Magelssen
3. **Consent Agenda** ACTION: J. Magelssen
  - A. Minutes from 01/13/2020 (Attachment 3.A.)
4. **Staff Presentation – Services Provided to the Somali Community** Career Solutions Staff
5. **Committee Work** T. Biery
  - A. Updates on Dislocated Worker Projects:
    - i. Electrolux
    - ii. X-cel Optical
  - B. State of the Workforce Event
    - June 9 from 7:30am to 3:30pm
    - CMJTS, SCTCC and St Cloud Chamber Partners
  - C. CareerONE 2020
  - D. Learn and Earn Program – Construction
  - E. Child Care Solutions & Materials (Attachment 5.E.)
  - F. Program Committee Application from Jennifer Erickson, Director of Customized Training from St. Cloud Technical & Community College (Handout 5.F.) ACTION: J. Magelssen
  - G. Pictures on:
    - i. Construct Tomorrow
      - <https://wjon.com/high-school-students-get-hands-on-experience-in-trade-industry/>
    - ii. TANF Work Experience
    - iii. Community Meeting with Local Officials (01.17.2020)
6. **Other** J. Magelssen
  - A. From the Floor/Announcements
  - B. Next Meeting: March 9, 2020 at 3:30pm
7. **Adjourn**

**Note:** If you are unable to attend this meeting, please contact Kari at 320.308.5749 or email at [Kari.Court@CSJobs.org](mailto:Kari.Court@CSJobs.org).  
Upon request, this material can be made available in alternate formats.

REASONABLE ACCOMMODATIONS: ALL CAREER SOLUTIONS WORKFORCE DEVELOPMENT BOARD PROGRAM COMMITTEE MEETINGS ARE ACCESSIBLE TO THE HANDICAPPED. ATTEMPTS WILL BE MADE TO ACCOMMODATE ANY OTHER INDIVIDUAL NEED FOR SPECIAL SERVICES. PLEASE CONTACT ADA/AA COORDINATOR TAMMY BIERY AT (320)308-5702 AS EARLY AS POSSIBLE SO NECESSARY ARRANGEMENTS CAN BE MADE. INDIVIDUALS WITH HEARING OR SPEECH DISABILITIES MAY CONTACT US VIA THEIR PREFERRED TELECOMMUNICATIONS RELAY SERVICE.

CAREERFORCE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, NATIONAL ORIGIN, GENDER, MARITAL STATUS, STATUS WITH REGARD TO PUBLIC ASSISTANCE, SEXUAL ORIENTATION, DISABILITY, OR AGE.

## **CAREER SOLUTIONS LOCAL WORKFORCE DEVELOPMENT BOARD PROGRAM COMMITTEE MEETING MINUTES**

Location: CareerForce St. Cloud  
1542 Northway Drive, St. Cloud, MN 56303 – Door #2  
Date: January 13, 2020  
Attendance: Jill Magelssen, Ann Kennedy, Karen Pundsack, Brandon Schauer, Brent Bultema (via phone), Tricia Simon, and Sarah Lampert.  
Career Solutions Staff: Tammy Biery, Ileana Merten (via phone), and Kathy Opatz.  
Absent: Teresa Bohnen, Tanya Adair, Ken Huling, Janelle Heesch and Kathy Kirchner.  
Guest: Officer Dan McClure

### **Call the Meeting to Order:**

- J. Magelssen called the Program Committee Meeting to order at 3:31pm when quorum was met.
- Introductions made.

### **Approval of the Agenda:**

Motion: B. Schauer made a motion to approve the agenda. Seconded by: A. Kennedy. Motion carried.

### **Consent Agenda:**

- Minutes from 10/14/2019

Motion: B. Schauer made a motion to approve the consent agenda. Seconded by: S. Lampert. Motion carried.

**COP House Presentation by Dan McClure, Officer of St. Cloud Police Department** – Sgt. Dan McClure (COPS and CAPS Unit) gave a presentation on the Community Outpost (COP) House located on the South side of St. Cloud. This program originated in Racine, WI. Dan pitched this idea to his chief in the summer of 2014 and they decided to give it a try. Dan grew up in Racine, WI and they had the highest crime rates in the state. The city of Racine acquired a house and they decided to embed police officers in the neighborhood in order to strengthen relationships with police officers and the neighbors and deal with crime –assaults, shooting, drugs, gang activity, etc. As a result, crime rates went down significantly.

So in late 2015, the Greater St Cloud Public Safety Foundation was founded and is an initiative led by the private sector, with collaboration from public servants, Police, Fire, and EMS to create the support structure necessary to build trust in the community. St. Cloud Rotary gave \$75,000 in seed money to begin the efforts. The Greater St. Cloud Public Safety Foundation

serves Stearns, Benton and Sherburne Counties. They made efforts to try to buy the house selected because of its high number of police calls over the years with no success and then asked for the help of Congressman Emmer. Emmer called the bank to get things moving as the house was in foreclosure. The bank finally responded and was ready to sell. Construction began on the house with the help of Wollak Construction, Precise and other contractors volunteered and donated as well. The Mission was to provide service in the neighborhood including police, medical, education, etc. 613 St S is where the house is located, close to Southside Boys and girls Club and SCSU. Grand Opening was held in August 2017. The Mission and Vision statement was. "The Community Outpost Team will collaborate with residents, community groups, businesses, and SCSU, in an effort to assess community needs, build and maintain relationships, and improve access to needed health, wellness, and other services, while maintaining professional proactive policing in the area.

Three tenants that reside in the house are Stearns County Human Services to provide Health and Wellness programs, as well as Stearns County Public Health, and CentraCare. Minneapolis Children's Dental program comes twice a month to see patients in the neighborhood at low or no cost to the patient. Grant funding is involved to assist with providing service. In 15 months, they have seen 400 patients. St Cloud Rotary and many area churches gave 500 backpacks and supplies for children in the neighborhood, which is now the Back to School program. Mayo Ambulance is a partner and is stationed in the house and provide service to the area. CentraCare also has an office upstairs and provides services at the house. Stearns County has a new clinic on site with a nurse that will see patients.

Our Measures of success include:

- Crime stats – reduction in crime is being seen
- Health measures/health consumption
- EMS response times
- Reduction in calls for service from police, fire and EMS
- Neighborhood perceptions
- Number of people served at the Outpost.

Looking to begin another house in another area which may be a few years down the road, Dan would like to see it in the east or north side of St Cloud. However, there is not currently a specific site, and may not even be located in St. Cloud.

They offer an after-school program which provides assistance with homework, meals, tutoring, etc.

Dan shared numerous statistics for 2018 which show a huge decline in crime.

The Greater St Cloud Public Safety Foundation includes: COP House, Scholarships, School Safety, Youth Engagement, 1<sup>st</sup> Responder Wellness, and K9.

The Daytime Officer schedules the house, which includes a large community room (capacity of 30-35 people).

There is an Internship program with SCSU who will staff, clean and help with programs at the COP House. Would be willing to work with SCTCC on an internship program if they were interested.

Sahur Hussein from Career Solutions goes to the COP House and LaCruz weekly to help with completing applications, resumes, mock interviews, etc.

Dan stated that National Night Out is a very big event for them.

Dan stated in July they were awarded a national Department of Justice Award for 2018.

**Donate@:** <https://gscsafety.org/donate>.

### **Committee Work**

- **Electrolux Update:** We have about 450 enrolled in the program. Around 30 started the spring semester. We are seeing some exits to employment, however most are enrolled in the DW program looking for some type of training. We held a welding cohort program with one graduate, a Somali female. Looking to diversify in Construction as well. We did have some enrollments after plant closure.
- **Xcel Optical Update:** This one is challenging as the end date keeps changing. It is hard for employees to engage in program as they cannot plan. Perhaps they will look to Fall semester for enrollment in training program. Still no end date announced/finalized.

Both Electrolux and Xcel are TAA programs so we provide staffing, but DEED needs to approve training because DEED TAA pays for the training. We are composing a “lessons learned list” for future use and consistency in working with DEED.

- **State of the Workforce Event**– T. Biery stated this event will take place on Tuesday, June 9 from 7:30am – 3:30 pm. This event will include CMJTS, SCTCC and St Cloud Chamber partners. Keynote Speaker: Commissioner of DEED has been requested. Will have breakout sessions available to recruit from different areas of interest. Chamber will take reservations, SCTCC is providing the space.
- **CareerONE 2020:** Adding another 20 youth to the program which would be 140 in St Cloud, 20 in Sauk Centre and 12-15 in Paynesville. Fundraising is ongoing. Dave Larson and Tammy are looking for sponsorships. Looking at adding 3<sup>rd</sup> track of **Business** which would include Intro to Computers (SCTCC), Excel training and create a business to try to sell, market, income earned, etc., as well as the other current tracks.
- **Learn and Earn Program:** This was done previously at Coleman where youth aging out of high school to work part time and learn part time. They focus on the work as well as

reading and math skills over the course of the program. We have great statistics on how they have performed and increased their math and reading throughout the course of the program. We are able to expand this program through a grant from DEED called a Support Services grant with focus on the Construction industry. Two construction companies have offer to take students K Johnson Construction and BCI. This will be a 5-7 week program is estimated. We will meet with employers to put together curriculum.

- **Career Solutions Client Exit Survey:** This will become a requirement of Career Planners to get feedback from our clients. Results will be brought back to this group.
- **Career Seeker Resources & Eligibility Based Services:** Handouts – T. Biery explained the two handout documents that explains what Career Force and Career Solutions has to offer.

**From the Floor/Announcements –**

- Karen P commented that she is matched with a student in Big Brothers/Big Sisters who participated in the CareerONE program and is so proud of it.
- Warning of current convincing phishing emails and a warning to be careful of numerous email scams.

**Next meeting is scheduled for February 10, 2020 at 3:30pm**

J. Magelssen adjourned the Program Committee meeting at 4:25pm.

# Call to Action

Things you can do next

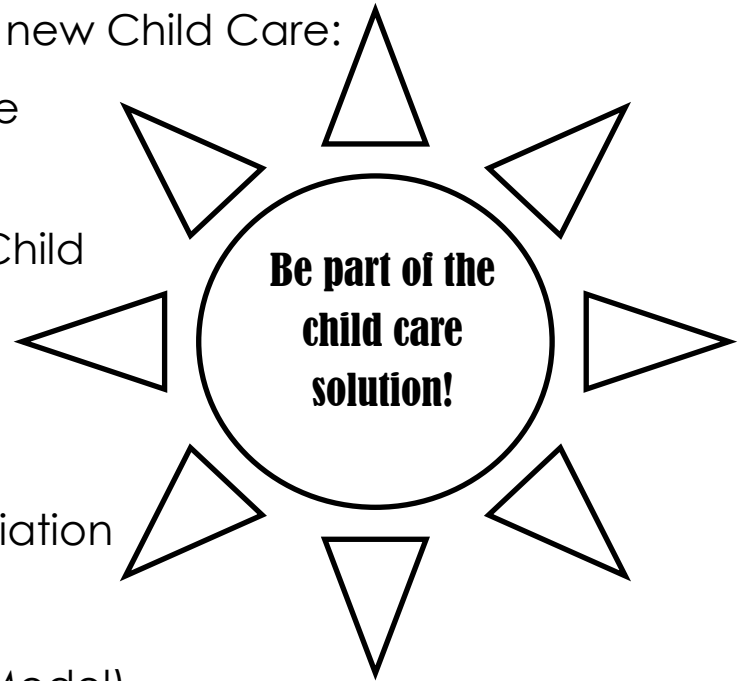
- ☐ Interview an employee that is looking for or recently secured child care.
- ☐ Share 3 things you learned today with 3 others at your Business.
- ☐ Survey your employees to learn about child care needs (what is working, what is a struggle).
- ☐ Have child care related resources available on site (EXAMPLES).
- ☐ Host a Lunch & Learn event to talk with employees about child care needs and strategies.
- ☐ Connect with Milestones to explore customized options for your Business.
- ☐ Tour a child care setting: Child Care Center or Family Child Care

## **Be a family-friendly employer:**

- Look at the Benefits offered to employees
  - Flex Savings Accounts
  - Flex benefits
- Financial assistance to employees trying to secure child care
- Create a partnership with an area child care provider/program to create customized solutions for employees (discounts, reserved spots, etc)
- Adjust shift start/end times
- Paid family leave
- Child care resources on site

## Right Size Solutions

- Make a charitable contribution to the Community Child Care Fund. Commit to on-going financial support over multiple years.
- Collaborate with another business to help fund start-up costs for a licensed child care location.
- Provide on-site Child Care.
- Help support the development of new Child Care:
  - Traditional Models: Child Care Center or Family Child Care
  - Employer-Sponsored Family Child Care
  - Nursing Home - Child Care Partnership
  - Nonprofit Cooperative Association
  - Faith Based Model
  - Multi-License Location (Pod Model)



### *Event Sponsored By:*



For questions or more information, please contact Milestones.  
(320) 251-5081 Makayla  
[mwijeratne@milestonesmn.org](mailto:mwijeratne@milestonesmn.org)



## Application for Nomination to the Career Solutions Local Workforce Development Board – Program Committee

Name: Jennifer Erickson Title: Director

Business/Agency Name: St. Cloud Technical & Community College- Customized Training

Business/Agency Address: 1215 15th Street North

St. Cloud		Street Address/Box Number		MN		56303-1240		Steams	
City		State		Zip		County			

Business Phone: 320.308.5940 Fax: \_\_\_\_\_ E-Mail: Jennifer.erickson@sctcc.edu

Description of Business: Customized Training/Post-Secondary Education

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ County \_\_\_\_\_

Please Check One: ( ) Owner (X) Senior Management ( ) Chief Executive Officer

### CONSTITUENCY

#### Private Sector: (Check One)

- ☐ Large Business (500+ Employees)  
☐ Small Business (Under 500)  
☐ Minority Business

#### Public Interest Group: (Check One)

- ☐ Economic Development  
☐ Community-Based Organizations  
☐ Organized Labor  
☒ Post-Secondary Education  
☐ Secondary Education  
☐ Public Assistance Agencies  
☐ Vocational Rehabilitation Agency

### Targeted Industries :

(Check One)

- ☐ Health Services (Health Care & Social Assistance)  
☐ Business Services (Admin. Support Services)  
☐ Engineering & Management Services (Professional, Scientific & Technical Services)  
☐ Manufacturing (including Printing & Publishing)  
☐ Wholesale Trade  
☐ Transportation & Material Moving

### Targeted Occupations :

(Check One)

- ☐ Healthcare Practitioners and Technical Occupations  
☐ Computer and Mathematical Occupations  
☐ Architecture and Engineering Occupations  
☐ Legal Occupations  
☐ Business & Financial Operations Occupations  
☐ Management Occupations  
☐ Other

### Qualifications:

Please list any information which you feel would be helpful in determining your qualification for this position.

(Add pages if needed)

### Signatures:

The individual being nominated and the authorized representative of the nominating agency must sign the application below. Nominees must represent the constituency identified above. Nominees acknowledge and agree that information on this form may be shared with the public.

#### Applicant:

Jennifer Erickson  
Signature

2/6/2020  
Date

#### Nominating Agency Representative:

I nominate the above candidate for Career Solutions Workforce Development membership.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency

\_\_\_\_\_  
Title