

CAREER SOLUTIONS WORKFORCE DEVELOPMENT BOARD

YOUTH COUNCIL AGENDA

Tuesday, April 9, 2019 at 3:00pm

Career Solutions – Guest WiFi: Welcome2CareerSolutions!

Location: CareerForce St. Cloud
1542 Northway Drive, St. Cloud, MN 56303 – Door #2
No parking permit is required for this event. Please park in Lot B.

1. **Introduction/Roll Call** A. Dinkel-VanValkenburg
2. **Approve Agenda** **ACTION:** A. Dinkel-VanValkenburg
3. **Approve Consent Agenda**
 - A. Approve Minutes of 03/12/2019 (Attachment 3.A.) **ACTION:** A. Dinkel-VanValkenburg
4. **SCRUBS Camp** – Susan Jordahl, St. Cloud Technical and Community College S. Jordahl
5. **Discussion**
 - A. CareerONE Update T. Biery
 - i. YMCA Teambuilding RFP for CareerONE 2019 (Handout) – **ACTION** **ACTION:** A. Dinkel-VanValkenburg
 - ii. Transportation RFP for CareerONE 2019 (Handout) – **ACTION** **ACTION:** A. Dinkel-VanValkenburg
 - iii. Program RFP for CareerONE 2019 – (Handout) – **ACTION** **ACTION:** A. Dinkel-VanValkenburg
 - iv. CareerONE Staffing
 - B. Grant Updates
 - C. Other
6. **Information/Other** A. Dinkel-VanValkenburg
 - A. Next Youth Council Meeting on 05/14/2019 at 3:00pm
 - B. From the Floor
 - C. Upcoming Presenters
 - May 14th: Boys & Girls Club of Central Minnesota (Mary Swingle)
 - D. Announcements
 - E. Other
7. **Adjourn** A. Dinkel-VanValkenburg

REASONABLE ACCOMMODATIONS: ALL CAREER SOLUTIONS WORKFORCE DEVELOPMENT BOARD/COMMITTEE MEETINGS ARE ACCESSIBLE TO THE HANDICAPPED. ATTEMPTS WILL BE MADE TO ACCOMMODATE ANY OTHER INDIVIDUAL NEED FOR SPECIAL SERVICES. PLEASE CONTACT ADA/AA COORDINATOR TAMMY BIERY AT (320)308-5702 AS EARLY AS POSSIBLE SO NECESSARY ARRANGEMENTS CAN BE MADE. INDIVIDUALS WITH HEARING OR SPEECH DISABILITIES MAY CONTACT US VIA THEIR PREFERRED TELECOMMUNICATIONS RELAY SERVICE. THE WORKFORCE CENTER DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, RELIGION, NATIONAL ORIGIN, GENDER, MARITAL STATUS, STATUS WITH REGARD TO PUBLIC ASSISTANCE, SEXUAL ORIENTATION, DISABILITY, OR AGE.

CAREER SOLUTIONS WORKFORCE DEVELOPMENT BOARD YOUTH COUNCIL MINUTES

Location: CareerForce – St. Cloud, 1542 Northway Drive, St. Cloud, MN 56303/Conference Room # 1-482
 Date: Tuesday, March 12, 2019 at 3:00pm
 Attendance: Amy Dinkel-VanValkenburt, Les Engel, Greg Boelter, Sara Dahlquist, Jeff Haviland, Ken Huling, Susan Jordahl, Rebecca Moy, Dave Norling, Gail Ruhland, Leah Sams, Brandon Schauer, Phil Schroeder, Mary Swingle.
Career Solutions Staff: Tammy Biery, Ileana Merten, Kari Court & Karen Schlangen.
 Absent: Kathy Fischer, Roseann Stang & Harli Thomsen.
 Guest(s):

Agenda Item	Summary	Action
Introductions/Roll Call	<ul style="list-style-type: none"> ▪ A. Dinkel-VanValkenburg, Youth Council Chair, called the meeting to order at 3:00 pm. Introductions were made. 	
Approve Agenda		<p><u>Motion:</u> L. Engel made the motion to approve the Agenda. <u>Seconded by:</u> J. Haviland. Motion carried.</p>
Approve Consent Agenda	<ul style="list-style-type: none"> ▪ Approve Minutes of 2/12/19 	<p><u>Motion:</u> B. Schauer made the motion to approve the Consent Agenda. <u>Seconded by:</u> G. Ruhland. Motion carried.</p>
Exploring Potential Interests & Careers (EPIC) Recap Presentation	<ul style="list-style-type: none"> ▪ Exploring Potential Interests & Careers (EPIC) <ul style="list-style-type: none"> ○ Amie Anderson, Dean of Enrollment Management at St. Cloud Technical & Community College (SCTCC) presented a PowerPoint describing an event called Exploring Potential Interests & Careers (EPIC) which was held on February 22, 2019 at SCTCC. The event was offered to local high school students to explore career opportunities in the St. Cloud region. Many members of the community came together to bridge education and workforce together to create opportunities for students to understand what careers are available in this region. 	

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	<ul style="list-style-type: none"> ○ This project got started in 2017 by a small group of people who were talking about the workforce needs in our community. ○ The Brainerd lakes community has hosted this event for approximately 13 years. We modeled our event around theirs. ○ We wanted to expose students to careers and employers in this region. We also wanted to connect the school staff including teachers, principals, superintendents and counselors with folks from industry so they know what is available here so they can connect with employers. ○ For 2019, our first year, the attendance was 2,319 with students from 23 schools in the region. The goal was to have up to 2500 students. ○ The schools invited were the Perkins Consortium Region and high schools which were within the 45 mile radius of St. Cloud. ○ The intension of this model was to focus on the student’s interaction with careers in tangible ways. The students participated in hands-on experiences which fostered engagement and communication between the student and the industry professional while they were working on the hands-on piece. ○ Partnering with EPIC was a community event. There were over 10 different organizations which were part of the steering committee. Donations of over \$40,000 were received from more than 20 sponsors. There were over 150 event volunteers and more than 100 cluster partner companies took part in the event. ○ Surveys were sent to the students who attended. The results received are extremely positive. ○ The event was such a success they are looking to continue it into the future. Many companies have already signed up for next year. 	
<p>Discussion</p>	<ul style="list-style-type: none"> ▪ CareerONE Updates <ul style="list-style-type: none"> ○ I. Merten informed the group that RFP’s were sent to three colleges for facilities for CareerONE; St. Cloud State University (SCSU), St. Cloud Technical & Community College (SCTCC) and the College of St. Benedict. We received two back and SCTCC was the successful low bidder. The food service was not done via RFP because another provider cannot be brought 	

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	<p>into the SCTCC campus. The CareerONE banquet will be held on July 26, 2019 at the River’s Edge Convention Center.</p> <ul style="list-style-type: none"> ○ St. Cloud Technical and Community College (SCTCC) Facilities Contract for CareerONE 2019 (Attachment 5.A.1.) – ACTION ○ Consolidated Management Company Contract/Food Provider for CareerONE 2019 (Attachment 5.A.2.) – ACTION ○ River’s Edge Convention Center Contract for CareerONE 2019 Banquet (Attachment 5.A.3.) – ACTION ▪ Trek Update – Healthcare & Construction/Manufacturing <ul style="list-style-type: none"> ○ Last year we added a new trek, the Healthcare Trek, which included First Aid, CPR, and Medical Terminology. Medical Terminology was not the right fit for our students because of the high levels of reading and math required for the class. This year we will replace Medical Terminology with a CNA Trek. Students will receive 1 ½ credits towards their CNA and they can go on to complete it at the end of the summer or next year. They will get a certificate for First Aid/CPR as well. ○ RFP’s were sent for a Construction/Manufacturing Trek to SCSU and SCTCC. Both colleges are working together to submit a proposal in hopes to bring SCSU’s construction trailer on site to help the students learn about masonry, building, etc. We are still in the development stage of this 	<p><u>Motion:</u> L. Engel made the motion to approve the SCTCC Facilities Contract for CareerONE. <u>Seconded by:</u> J. Haviland. Motion carried.</p> <p><u>Motion:</u> G. Ruhland made the motion to approve the Consolidated Management Company Contract for CareerONE. <u>Seconded by:</u> J. Haviland. Motion Carried.</p> <p><u>Motion:</u> B. Schauer made the motion to approve the River’s Edge Convention Center Contract for CareerONE. <u>Seconded by:</u> K. Huling. Motion carried.</p>

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	<p>trek, more information will come in the future. The students will receive their OSHA 10 card for completing this trek.</p> <ul style="list-style-type: none"> ○ Sara Dahlquist handed out 2019 CareerONE brochures to the group. ▪ Grant Update <ul style="list-style-type: none"> ○ I. Merten stated we did receiving the funding for Temporary Assistance for Needy Family (TANF) grant for \$30,000. The Local Unified Youth Plan has been temporarily approved. The MN Youth Program and WIOA Youth grants have been submitted and approved. We also received the Wells Fargo grant for Friends of Career Solutions which funded our Learn and Earn project. We are currently working on the Youth at Work Program, United Way and Pre-ETS Grants. 	
<p>Information/Other</p>	<ul style="list-style-type: none"> ▪ From the Floor: <ul style="list-style-type: none"> ○ Suggestions for Presentations – <ul style="list-style-type: none"> ▪ SCRUBS: April 9, 2019 - Susan Jordahl ▪ Boys & Girls Club: May 14, 2019 - Mary Swingle ○ Announcement – <ul style="list-style-type: none"> ▪ B. Schauer said EPIC was a huge success with Apollo High School students. ▪ L. Sams announced ISD #742 received a grant for small summer camp for 25 of next year’s juniors. The grant is funded to educate students to become educators themselves. It includes housing at SCSU for a full week. Students will take Teacher Connect courses and will receive college credits at the end of the session. ▪ A. Dinkel-VanValkenburg introduced Green Card Voices books for adults that highlight high school students that have immigrated here. ▪ G. Ruhland announced the Green Card Voices Display will be at SCSU on April 10 and 11th, 2019. ▪ Next Youth Council Meeting is 04/09/2019 at 3:00pm at CareerForce. A. Dinkel-VanValkenburg thanked everyone for attending the Youth Council meeting! 	
<p>Adjourn</p>	<ul style="list-style-type: none"> ▪ A. Dinkel-VanValkenburg adjourned the meeting at 3:44pm. 	

Next Youth Council Meeting: April 9, 2019 at 3:00pm at CareerForce.